

Huron County Airport Authority
Minutes
For Regular Meeting, Monday, April 28, 2022 1:30 a.m.
Huron County Airport Authority

Call to Order @ 1:38pm

Present: Scott Sparks, Nick Burch, Michael Barefoot

Public Comments: Excavation = for water leak repair

Approval of Minutes from Meeting: February 21, 2022. Nick moved, Mike seconded, passed.

Operational and Financial Report February & Mar 2022

Feb 2022 Fuel Sale

AVGas:	1,937.08	Gallons:	363.11
Jet A:	604.03	Gallons:	175.18

As of Feb. 2022

Civista 9494	
Cash in Bank:	\$32,118.07
Total Income / Loss	
Net Income YTD:	42,850.51
Total Expenses YTD:	<u>17,015.18</u>
Net Income/ Loss YTD:	<u><u>25,835.33</u></u>

Grant Income/ Loss

Net Income YTD:	28,198.80
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Grant Funds to spend: \$23,931.83

Mar 2022 Fuel Sale

AVGas:	\$5,400.59	Gallons:	\$1,054.40
Jet A:	\$0	Gallons:	-

As of Mar 2022

Civista 9494	
Cash in Bank:	\$48,262.14
Total Income / Loss	
Net Income YTD:	53,188.64
Total Expenses YTD:	<u>21,257.40</u>
Net Income/ Loss YTD:	<u><u>31,931.24</u></u>

Grant Income/ Loss

Net Income YTD:	28,198.80
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Grant Funds to spend: \$23,931.83

**Huron County Airport Authority
February 2022 Invoice Approval**

Date: 3/14/2022*

For Meeting on: 3/28/2022 (cancelled)

Company	Date	Amount	Purchase	Check #
Albrecht, Bill	3/14/2022	400.00	EPA Reporting – Feb 2022	1265
Beck Aviation	3/14/2022	155.79	Maintenance – Feb 2022	1266
Ferrellgas	3/14/2022	1,488.51	inv#1117774163, 12/26/221	1267
Northern Ohio Rural Water	3/14/2022	857.30	1/18/22 – 2/16/22	1268
Renée Thompson	3/14/2022	400.00	Feb 2022	1269
Ohio Business Gateway	3/26/2022	184.28	Feb Sales Tax	EFT
Ohio Edison - Office	2/17/2022	241.53	Dec 24 to Jan 25, 2022	EFT
Ohio Edison - Runway	2/17/2022	215.12	Dec 24 to Jan 25, 2022	EFT
Ohio Edison - W. Hangar	2/17/2022	77.66	Dec 24 to Jan 25, 2022	EFT
Ohio Edison - N. Hangar	2/17/2022	75.37	Dec 24 to Jan 25, 2022	EFT
		<u>4,095.56</u>		

Approval to Pay February Invoices: \$4,095.56 Nick moved, Mike seconded, passed.

**Huron County Airport Authority
March 2022 Invoice Approval**

Date: 4/10/2022

For Meeting on: 4/11/2022

Company	Date	Amount	Purchase	Check #
Albrecht, Bill	4/10/2022	400.00	EPA Reporting - Mar 2022	1270
Alloway	4/10/2022	47.70	inv# 0203646 - Analysis	1271
Beck Aviation	4/10/2022	155.79	Maintenance - Mar 2022	1272
Northern Ohio Rural Water	4/10/2022	956.00	2/16/22 - 3/18/22	1273
Schafer's Repair & Maint.	4/10/2022	466.09	inv# 100 - Lawn Mower Repair	1274
Superior Fire Services	4/10/2022	45.00	Annual Inspection	1275
Renée Thompson	4/10/2022	400.00	Mar 2022	1276
US Postmaster	4/10/2022	68.00	Roll of stamps-void: stamps @ office	1277
Scott Sparks	4/10/2022	15.98	Snack reimbursements	1278
Ohio Business Gateway	4/10/2022	184.28	Mar Sales Tax	EFT
Ohio Edison - Office	3/22/2022	388.60	Jan 26 to Feb 23, 2022	EFT
Ohio Edison - Runway	3/18/2022	211.10	Jan 26 to Feb 23, 2022	EFT
Ohio Edison - W. Hangar	3/22/2022	91.26	Jan 26 to Feb 23, 2022	EFT
Ohio Edison - N. Hangar	3/18/2022	100.16	Jan 26 to Feb 23, 2022	EFT
		<u>3,529.96</u>	3,461.96	
<i>(invoices added/paid after report was complete. rkt)</i>				
Adelman Construction	4/10/22	4,474.50	Snow Plowing	1279
Janotta & Herner	4/10/22	704.79	Roof Leak	1280
S.G. Parker & Sons Electric	4/10/22	1040.00	Repairs	1281
		<u>6,219.29</u>		
TOTAL ADJUSTED INVOICES		<u>\$9,681.25</u>		

Approval to Pay **adjusted** March Invoices: ~~\$3,529.96~~ **\$9,681.25**. Scott moved, Mike seconded, passed.

Old Business:

- Consultant Report
 - See "New Business"
- 1. Keys for John Beck – in progress
- 2. Other Old Business?
 - a. Open House Aug 6, along w/ Night Under Fire at the Racetrack
 - b. July 16, Food Truck Fly-In
 - c. C47 Yankee Air options: \$5,000 and fuel or sell 24 seats/rides. 12 rides=1 flight.
 - i. HealthGrade Network will sponsor 1 flight HCAA needs to sell 1 flight (12) of seats
 - 1. **Motion** to sign contract with Yankee Air, with clarifications if THEY cannot fulfill the contract: Nick moved, Mike seconded, passed.
 - d. Tek Seal quote: 18,000 lbs. @ \$2.60/lb. Board decided to address cracks $\frac{3}{4}$ " or more to address needed repair and keep cost manageable
 - e. Fence quote to surround fuel area = \$3,000. Nick **moved**, Mike seconded, passed that we accept quote and moved forward with installation so we are in compliance with regulations.
 - f. Hangar diagram updates with current info of tenants
 - g. Website update – Renée will work with Vince @ Effective Web over the next two months to get the new site live.

New Business:

- 1. Survey for Michael Baker
 - a. Deed Research – Boundaries. Instrument approach @ night. (Does Bader's lights then become the obstruction? Mike Ibos checking w/FAA)
 - b. **Motion** to approve General Service Task Order Number 1 – Project: Obstruction Survey, subject to picture clarification: Nick moved, Mike seconded, passed.
 - c. **Motion** to sign carryover letter for FAA: Nick moved, Mike seconded, passed.
 - d. **Motion** to allow Scott to sign ACIP Capital Improvement Plan: Nick moved, Mike seconded, passed.
- 2. Other New Business?

Date of next meeting: May 10, 2022 @ 1:30pm – **correction, May 9, 2022**

Adjourn 2:35pm

rkt