

Huron County Airport Authority  
Minutes  
For Zoom Meeting, Monday, January 10, 2022 1:30 p.m.  
Huron County Airport Authority

Call to Order

Present: Scott Sparks, Nick Burch, Michael Barefoot  
Also, Lance W., Mike I., Renée T. and Madeleine R @ Norwalk OH News

Public Comments: none

Approval of Minutes from Regular Meeting: December 13, 2021 – Nick moved, Mike seconded, passed.

Operational and Financial Report Dec 2021

**December 2021 Fuel Sale**

AVGas:	\$1,356.34	Gallons:	261.68
Jet A:	\$11,028.50	Gallons:	4,795.00

**As of December 2021**

Civista 9494  
Cash in Bank: 14,380.49

**Total Income / Loss**

Net Income YTD:	178,513.82
Total Expenses YTD:	<u>178,313.72</u>
Net Income/ Loss YTD:	<u><u>200.10</u></u>

**Airport Income/ Loss**

Net Income YTD:	142,158.70
Total Expenses YTD:	<u>144,108.56</u>
Net Income/ Loss YTD:	<u><u>(1,949.86)</u></u>

**Grant Income/ Loss**

Net Income YTD:	36,355.12
Total Expenses YTD:	<u>34,205.16</u>
Net Income/ Loss YTD:	<u><u>2,149.96</u></u>

Approval of December 31, 2021 Financials - Nick moved, Mike seconded, passed.

**Huron County Airport Authority**  
**December 2021 Invoice Approval**

Meeting: 1/10/2022

Company	Date	Amount	Purchase	Check #
Albrecht, Bill	12/1/2021	400.00	EPA Reporting - Dec 2021	1246
Beck Aviation	12/1/2021	155.79	Maintenance - Nov 2021	1247
Effective Web, LLC	1/9/2022	163.50	anti-virus	1248
Health Grade Networks, LLC	11/1/2021	30.00	Annual phone routing service fee	1249
HC Chamber of Commerce	12/6/2021	255.00	2022 Membership	1250
Jubilee Heating & Cooling, LLC	11/29/2021	102.50	furnace check for season	1251
NAPA Auto Parts	11/30/2021	87.17	Fuel filters, inv# 175670, 175780	1252
Northern Ohio Rural Water	12/28/2021	228.04	11/17/21 - 12/16/21	1253
S.G. Parker & Sons Electric, LLC	12/20/2021	680.00	Runway lights service call	1254
Thompson, Renée	1/1/2022	400.00	Dec 2021	1255
Ohio Business Gateway		891.17	Dec Sales Tax	EFT
Frontier Communications	11/23/2021	160.26	Service 8/28/21 - 9/27/21	EFT
Ohio Edison - Office	11/17/2021	141.80	Oct 26 to Nov 23, 2021	EFT
Ohio Edison - Runway	11/17/2021	216.00	Oct 26 to Nov 23, 2021	EFT
Ohio Edison - W. Hangar	11/17/2021	79.93	Oct 26 to Nov 23, 2021	EFT
Ohio Edison - N. Hangar	11/17/2021	82.68	Oct 26 to Nov 23, 2021	EFT
		4,073.84		

Approval to Pay Invoices: ~~\$3,444.37~~ **\$4,073.84 corrected invoices amount.** Scott moved, Nick seconded, Passed.

Old Business:

- Consultant Report
  - Working on ACIP
  - Working on submitting for balance of \$17,853.88 of CARES grant
  - No word on \$22,000 grant
  
- 1. Runway Maintenance – completed for 2021. May need to do some in 2022, depending on ODOT visit.
- 2. Other Old Business? - n/a

New Business:

1. Updating Airport locks – John Beck does not have needed Maintenance key, etc. Need consistency of everyone having access to what/where they need and no one having access where they should not. Scott will contact Betschman’s to order new locks/keys where needed.
2. Jon Christman’s security/camera quote – vote: Jon could not attend to present quote. Renée read quote given to the board in November 2021, which is still current. After brief discussion and unanimous agreement, Scott moved, Nick seconded and it passed that we would accept the quote and move forward with the security system installment (when warmer weather allows).
3. Other New Business?
  - a. C47 show calendar is pending. It is NOT available the same weekend as the food-truck fly-in though.
  - b. Lance explained Dec. 2021 Infrastructure Bill as it relates to the benefit for the HCAA.
    - i. We get \$110,000/year for the next 5 years; similar to the AIP grant funding process but there is a separate application; there is a 10% match so FAA pays 90% and local covers the other 10%. These funds are in addition to the \$150,000 we currently receive annually.

Date of next meeting: February 14, 2022 @ 1:30pm  
 Adjourn – Mike moved, Nick seconded, passed.

Minutes by Renée Thompson