

Huron County Airport Authority
Minutes
For Regular Meeting, Monday, July 11, 2022 1:30 a.m.
Huron County Airport Authority

Call to Order

Present: Scott Sparks, Nick Burch, Michael Barefoot (Renée Thompson absent)

Public Comments: none

Approval of Minutes from Meeting: June 20, 2022: Mike moved; Nick seconded. Approved.

Operational and Financial Report June 2022: Nick moved; Mike seconded. Approved.

June 2022 Fuel Sale

AVGas:	\$9,554.71	Gallons:	\$1,492.92
Jet A:	\$2,744.82	Gallons:	521.75

As of June 2022

Civista 9494

Cash in Bank: \$52,662.28

Total Income / Loss

Net Income YTD: 141,956.29

Total Expenses YTD: 103,741.18

Net Income/ Loss YTD: 38,215.11

Grant Income/ Loss

at Income YTD: 38,215.11

Grant Funds to spend: \$42,886.63

5/24/22 Income

FAA	2,356.69
FAA	3,145.65
FAA	4,398.21
FAA	7,381.99
FAA	<u>4,717.26</u>
	21,999.80

Huron County Airport Authority
June 2022 Invoice Approval

Date: 7/11/2022

For Meeting on: 7/11/2022

Company	Date	Amount	Purchase	Check #
Albrecht, Bill	7/11/2022	400.00	EPA Reporting - June 2022	1313
Beck Aviation	7/11/2022	155.79	Maintenance - June 2022	1311
Effective Web	7/11/2022	239.40	One year web hosting: 6/18/22 - 6/17/23	1314
Mary Holtz	7/11/2022	1,848.72	1750.00 mowing; 98.72 fuel	1312
NAPA Auto Parts	7/11/2022	6.92	statement 6/30/22	1315
Northern Ohio Rural Water	7/11/2022	313.30	5/18/22-6/17/22	1316
S.G. Parker & Sons Electric	6/29/2022	4,018.00	inv# 1061 - Precision Ag hangar door would not open	1310
Schafer's Repair & Maint.	7/11/2022	425.00	inv# 104 - repair & maintenance	1317
Renée Thompson	7/11/2022	546.34	Apr 2022; \$146.34:supplies - paper; ink; stamp (per board)	1318
Ohio Business Gateway	7/10/2022	885.03	June Sales Tax	EFT
Ohio Edison - Office	6/14/2022	145.76	4/23/22 - 5/21/22	EFT
Ohio Edison - Runway	6/14/2022	158.50	4/23/22 - 5/21/22	EFT
Ohio Edison - W. Hangar	6/14/2022	72.55	4/23/22 - 5/21/22	EFT
Ohio Edison - N. Hangar	6/14/2022	69.70	4/23/22 - 5/21/22	EFT
Dollar General	6/6/2022	37.07	16.50 supplies; 20.57 k-cups for pilots	eft
"	6/24/2022	45.58	18.00 supplies; 26.58 pop	eft
"	6/24/2022	50.09	supplies	eft
ComplianceSigns.com	6/21/2022	76.51	signage	eft
"	6/27/2022	95.59	signage	eft
Rural King	6/21/2022	93.10	fence posts/sledge too	eft
Norwalk Concrete	6/23/2022	120.00	supplies for EPA reporting	eft
		<u>9,802.95</u>		

Approval to Pay February Invoices: \$9,802.95. Nick moved; Mike seconded. Approved.

Old Business:

- Consultant Report. ACIP submitted to FAA & ODOT on 6/27/22. BIL – looking at drainage improvements near the T Hangar. Will proceed after FAA Fall meetings.
1. Security Camera – in progress. Status?
 2. Tek Seal – new quote for crack seal – status?
 3. Egress route for future Summit Events/Temporary closure plan – status? Turned bac to Bill today.
 4. Wind turbines, hangar D, needs replacement - status? – Done.
 - a. Other Old Business? B5 door won't open.

New Business:

1. Formal approval of the legal settlement agreement for a situation on the airport. Nick moved; Mike seconded. Approved.
2. New Business? Nick moved; Mike seconded motion to change verbiage from “tie-down fee” to “overnight ramp fee”. Approved.

Date of next meeting: **Aug 15, 2022 @ 1:30pm**

Adjourn

Note: Scott Sparks made notes for minutes in Renée's absence.

Huron County Airport Authority
 Tentative Agenda
 For Regular Meeting, Monday, July 11, 2022 1:30 a.m.
 Huron County Airport Authority

~~Conference~~
me

Call to Order

Roll Call: Scott Sparks, Nick Burch, Michael Barefoot

Public Comments:

Approval of Minutes from Meeting: June 20, 2022

Operational and Financial Report June 2022

Mike M...
 Nick M...
 Vice 2 ND
 MIKE CND

June 2022 Fuel Sale

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As of June 2022

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Net Income YTD:	<u><u>38,215.11</u></u>
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"	6/24/2022	50.09	supplies	eft
ComplianceSigns.com	6/21/2022	76.51	signage	eft
"	6/27/2022	95.59	signage	eft
Rural King	6/21/2022	93.10	fence posts/sledge too	eft
Walk Concrete	6/23/2022	120.00	supplies for EPA reporting	eft
		<u>9,802.95</u>		

June

Approval to Pay February Invoices: \$9,802.95

NICK MOVE MIKE ZND

Old Business:

- Consultant Report *Slow*
- 1. Security Camera – in progress. Status?
- 2. Tek Seal – new quote for crack seal – status?
- 3. Egress route for future Summit Events/Temporary closure plan – status? – *Turned back to Bill today*
- 4. Wind turbines, hangar D, needs replacement - status? *Done*
- 5. Other Old Business? *BS - clubs want to*

New Business:

1. Formal approval of the legal settlement agreement for a situation on the airport.
2. New Business?

NICK MOVE MIKE ZND

Date of next meeting: Aug 15, 2022 @ 1:30pm ✓

Adjourn

*Motion tie down fee to ok ramp for
NICK MOVE MIKE ZND*

NORWALK-HURON COUNTY AIRPORT (5A1)**CONSULTANT REPORT****Monday, July 11, 2022**

- **ACIP**
 - o ACIP was submitted to the FAA on June 27, 2022.
 - o ACIP was submitted to ODOT on June 27, 2022.

- **FAA Grants**
 - o There are no open FAA Grants.

- **ODOT Grants**
 - o Working to close the match grant associated with the Master Plan grant.

- **FAA Electronic Grants Payment System, Delphi invoicing.**
 - o ALL CARES Grant draws have been completed.

- **FAA quarterly report and annual performance report**
 - o No reports are due, all Grants closed.

- **FAA Annual Financial Reports**
 - o No Update

- **BIL**
 - o Looking at Drainage Improvements near the T Hangers. Will proceed after the FAA Fall Meetings.

- **Michael Baker's Invoices – No invoice this month**

- **Baker Engineering Agreement**
 - o No Update

- **Baker Task Orders for Approval**
 - o No Update

- **Task Order #1 – Obstruction Removal Survey**
 - o Survey began June 6, 2022
 - o No update

ACTION ITEMS: -

1. No action items this period.