

Huron County Airport Authority
Tentative Agenda
For Regular Meeting, Monday, Oct. 18, 2021
Approx. 1:30 p.m., following FAA Zoom meeting
Administrative Building, Meeting Room D

Call to Order

Roll Call: Scott Sparks, Nick Burch, Michael Barefoot
(Absent: Renée Thompson)

Public Comments:

Approval of Minutes from Regular Meeting: Sept. 13, 2021

Operational and Financial Report Sept. 30, 2021

August 2021 Fuel Sale

AVGas:	\$4,191.80	Gallons:	872.39
Jet A:	\$1,480.98	Gallons:	261.54

As of Sept 2021

Civista 9494	
Cash in Bank:	12,633.40
Total Income / Loss	
Net Income YTD:	108,072.94
Total Expenses YTD:	<u>107,904.94</u>
Net Income/ Loss YTD:	<u>168.00</u>

Airport Income/ Loss

Net Income YTD:	108,072.94
Total Expenses YTD:	<u>107,904.94</u>
Net Income/ Loss YTD:	<u>168.00</u>

Grant Income/ Loss

Net Income YTD:	-
Total Expenses YTD:	<u>-</u>
Net Income/ Loss YTD:	<u>-</u>

Approval of September 30, 2021 Financials

Huron County Airport Authority

Sept 2021 Invoice Approval

Meeting: 10/18/2021

Company	Date	Amount	Purchase	Check #
Ag-Pro	10/1/2021	104.24	mower blade, misc. parts	1218
Albrecht, Bill	10/1/2021	400.00	EPA Reporting - Aug 2021	1219
Beck Aviation	10/1/2021	155.79	Maintenance - Aug 2021	1220
EPIC Aviation	10/1/2021	6,500.00	Payment toward Inv# 7453756	1199
Holtz, Mary	10/1/2021	1,788.64	Mowing/fuel- Sept 2021	1222
LeClair, Daniel	10/1/2021	252.58	reimburs: pop, candy, supplies	1221
Napa Auto Parts	10/1/2021	167.98	Inv# 168797 - dec belts	1223
Northern Ohio Rural Water	10/1/2021	240.02	8/18/21 - 9/17/21	1224
Sparks, Scott	10/1/2021	15.02	Cleaning supplies	1214
Sunrise Cooperative	10/1/2021	364.05	131-gal Diesel @ \$2.779	1208
Thompson, Renée	10/1/2021	400.00	Sept 2021 (ck total \$525.44) <-	1212
Thompson, Renée		125.44	Reimburs: checks & envelopes	also 1212
US Postmaster	10/1/2021	100.00	PO Box 11/1/21 - 10/31/22	1213
Ohio Business Gateway	10/10/2021	421.38	Sept Sales Tax	EFT
Frontier Communications	9/18/2021	159.99	Service 8/28/21 - 9/27/21	EFT
Ohio Edison - Office	9/14/2021	165.01	Jul 27 to Aug 26 2021	EFT
Ohio Edison - Runway	9/14/2021	232.12	Jul 27 to Aug 26 2021	EFT
Ohio Edison - W. Hangar	9/14/2021	104.01	Jul 27 to Aug 26 2021	EFT
Ohio Edison - N. Hangar	9/14/2021	82.43	Jul 27 to Aug 26 2021	EFT
		<u>11,778.70</u>		

Approval to Pay Invoices: \$11,778.70

Old Business:

- Consultant Report
 - All paperwork FAA needs to draw down funds and successfully deposit to our checking account are submitted and we should be receiving those funds, I would assume within the week. - Renée
 - § Michael Baker, any more information or comment?
- 1. Credit Card progress – all board members now have debit cards; credit card research on hold. - Renée
- 2. Positive Pay Program: presented details to board via e-mail. Motion via text message on 10/3/21, Mike moved, Nick seconded, Passed. We enrolled in the Positive Pay program for the Checking Account ONLY at this time at a cost of \$25/month. The option is still open to enroll in the same program for EFT's for and add 'l \$25/month if so desired in the future. As a reminder, this program protects our bank account from fraud by providing extra levels of security and transaction verifications for our account. – Renée
- 3. Storing of items not aviation related: jet skis, boats, etc.? Fee?
 - (Note: item 19 in lease state they need written consent from board – maybe board can just sign the letters, if approved?)
 - a. Letter of request from Jon Christman (motorcycle)
 - b. Letter of request from Randy Birchfield (boat)
- 4. West Hangar roof needs sealed – Scott has three contractors working on bids
- 5. Hangar doors issue

Old Business con't:

6. Update on camera for fuel area
7. Water heater bids in?
8. ATV family "playing" on/across the runway addressed - Mike

New Business:

1. Board permission to put chairs on Gov Deals?
2. Move old records to county storage? (Renée e-mailed Jan for procedure).
3. Destroy any records we can. (Instructions and sample shared with board).
4. ACE Hardware Acct: Old board removed, new board added, along with John Beck.



Date of next meeting: Nov 8, 2021 @ 1:30pm

Adjourn